



## AVIS DE LA DEMANDE DE COTATION

N°002/DC/COM-ESSE/SG/SIGAMP/2026 DU 27 MARS 2026 (LANCÉE EN PROCÉDURE D'URGENCE)  
RELATIVE AUX TRAVAUX DE RÉHABILITATION D'UN BLOC DE 02 SALLES DE CLASSES A L'ÉCOLE  
PUBLIQUE DE LONGO DANS LA COMMUNE D'ESSE, DÉPARTEMENT DE LA MEFOU ET AFAMBA, RÉGION  
DU CENTRE.

### 1-OBJET DE LA DEMANDE DE COTATION

En vue d'améliorer progressivement une meilleure éducation dans nos écoles, Le Maire de la Commune d'Esse, lance en procédure d'urgence, les travaux de Réhabilitation d'un bloc de 02 salles de classes à l'école publique de LONGO, dont les caractéristiques techniques se trouvent dans ce Dossier de Cotation.

### 2- CONSISTANCE DES TRAVAUX

Les travaux comprennent :

- Lot 100-Travaux préliminaires ;
- Lot 200-Terrassement ;
- Lot 300- Fondations ;
- Lot 400- Maçonnerie et élévations ;
- Lot 500- Charpente et couverture ;
- Lot 600- Menuiserie bois, alu et métallique ;
- Lot 700- Electricité ;
- Lot 800- peinture.

**NB :** Les informations sur les travaux à exécuter sont détaillées dans le Bordereau des Prix Unitaires, le Détail Quantitatif et Estimatif et le Cahier des Clauses Techniques Particulières.

### 3. PARTICIPATION ET ORIGINE :

La participation au présent Avis de Cotation est ouverte à toutes les entreprises ou groupement d'entreprises de droit camerounais spécialisées dans le domaine de construction de bâtiment et n'étant pas sous une suspension de soumission par le Ministère des Marchés Publics

### 4- FINANCEMENT :

Les travaux objet du présent Avis de Cotation sont financés par le Budget d'Investissement Public (BIP) du MINEDUB ; Exercice 2026.

### 5- MODE DE SOUMISSION

Le mode de soumission retenu pour ce Dossier demande de Cotation est hors ligne.

### 6- CONSULTATION DU DOSSIER DE DEMANDE DE COTATION

**PIECES I**

**AVIS DE DEMANDE DE COTATION**

ci-dessous et conformément au RPAO :

- La présentation de l'offre;
- Le rapport de visite du site;
- Les références du soumissionnaire;
- La capacité financière;
- La qualification et l'expérience du personnel;
- Les moyens logistiques;
- La méthodologie.
- Le délai d'exécution.

#### **14- Délai d'exécution**

Le délai maximum d'exécution prévu par le Maître d'Ouvrage pour la réalisation de ces travaux est de **Quatre-vingt-dix (90) jours calendaires.**

#### **15- Allotissement**

Lesdits travaux de construction font l'objet d'un (01) lot distinct des travaux de Réhabilitation d'un bloc de 02 salles de classes à l'école publique de **LONGO**, dans la Commune d'Esse, Département de la Mefou et Afamba, Région du centre.

#### **16- Attribution du marché.**

L'Autorité Contractante attribuera le marché au soumissionnaire dont l'offre a été reconnue conforme pour l'essentiel au Dossier d'Appel d'Offre et qui dispose des capacités techniques et financières requises pour exécuter le Marché de façon satisfaisante et dont l'offre a été évaluée **la moins-disante.**

#### **17- Durée et validité des offres.**

Les soumissionnaires restent engagés par leurs offres pendant **quatre-vingt-dix (90) jours** à partir de la date limite fixée pour la remise des offres.

#### **18- Renseignements complémentaires.**

Les renseignements complémentaires peuvent être obtenus aux heures ouvrables à la Commune d'Esse à la SIGAMP.

**NB : TOUT CAS DE TENTATIVE DE CORRUPTION AVEREE OU FAITS DE MAUVAISES PRATIQUES DEVRA ETRE SIGNALÉE PAR ECRIT ET MESSAGERIE TELEPHONIQUE AU MINISTRE DELEGUE A LA PRESIDENCE DE LA REPUBLIQUE CHARGE DES MARCHES PUBLICS AVEC COPIES AU PRESIDENT DE LA COMMISSION NATIONALE ANTI-CORRUPTION (CONAC) AUX NUMEROS VERTS SUIVANTS : 673 20 57 25 / 699 37 07 48 OU CONTACTER LA CONAC AU NUMERO VERT : 1517.**

#### **Ampliations :**

- PREFET/MAF;
- DD MINEPAT/MAF;
- CHEF SERVICE DU PATRIMOINE DE L'ETAT/MAF;
- DDMINEDUB/MAF;
- DDMAP/MAF;
- ARMP ; ✓
- Président CIPM/ESSE ;
- SIGAMP/ESSE ;
- Affichage / Chrono.

ESSE, le 27 MARS 2026



LE MAIRE

*Mingo Beune Martin*  
Ingénieur Informaticien  
Comptable-Matières

RÉPUBLIQUE DU CAMEROUN  
PAIX-TRAVAIL- PATRIE  
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MINISTÈRE DE LA DÉCENTRALISATION  
ET DU DEVELOPPEMENT LOCAL  
-----  
RÉGION DU CENTRE  
-----  
DÉPARTEMENT DE LA MEFOU ET AFAMBA  
-----  
COMMUNE D'ESSE



REPUBLIC OF CAMEROON  
PEACE –WORK – FATHERLAND  
-----  
MINISTRY OF DECENTRALIZATION  
AND LOCAL DEVELOPMENT  
-----  
CENTER REGION  
-----  
MEFOU ET AFAMBA DIVISION  
-----  
ESSE COUNCIL

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**NATIONAL CALL FOR TENDERS OPENED IN EMERGENCY PROCEDURE N° 002/ONIT/ COM-ESSE/SG//ISAMPC/2026 FROM THE 27 MARCH 2026 FOR THE DEVELOPMENT OF A GREEN SPACE BEHIND THE FESTIVAL GROUND IN ESSE COUNCIL, MEFOU AND AFAMBA DIVISION, CENTRE REGION.**

**Financing: MINEDUH  
Financial Years 2026**

**1. SUBJET OF THE NOTICE OF OPEN NATIONAL CALL FOR TENDERS**

In the context of the execution of the aforementioned projects, the Mayor of the Commune of Esse, the Contracting Authority, is launching, under an emergency procedure on behalf of the Commune of Esse, an Open National Invitation to Tender **FOR THE DEVELOPMENT OF A GREEN SPACE BEHIND THE FESTIVAL GROUND IN ESSE COUNCIL, MEFOU AND AFAMBA DIVISION, CENTRE REGION.**

**2. CONSISTENCY OF THE WORKS.**

These works shall comprise

- Installation;
- cleaning and earthworks;
- Landscaping;
- beautification and miscellaneous work.

**Note: Information on the work to be carried out is detailed in the Unit Price Schedule, the Bill of Quantities and Cost Estimate, and the Special Technical Specifications.**

**3. PARTICIPATION AND ORIGIN:**

Participation in this Open National Invitation to Tender is open to all companies or groups of companies incorporated under Cameroonian law specializing in landscaping work, Categorized and not subject to a bidding suspension by the Ministry of Public Contracts.

**4. FINANCING:**

The works covered by this Invitation to Tender are financed by the Public Investment Budget (PIB) of the MINEDUH; Fiscal Year 2026.

**5. COMPLETION TIMEFRAME:**

The maximum completion timeframe stipulated by the Contracting Authority for these works is ninety (90) calendar days.

**6- LOTTING**

The aforementioned road rehabilitation works are divided into one (01) lot **FOR THE DEVELOPMENT OF A GREEN SPACE BEHIND THE FESTIVAL GROUND IN ESSE COUNCIL, MEFOU AND AFAMBA DIVISION, CENTRE REGION.**

**7- ESTIMATED COST**

The estimated cost of the operation, as proposed by the Project Owner is **thirty million (30 000 000) francs CFA.**

**8- CONSULTATION OF THE TENDER DOCUMENTS**

Pièce N° 1 : NOTICE OF INVITATION TO TENDER

## NOTICE OF REQUEST FOR QUOTATION

No. 002/DC/COM-ESSE/SG/SIGAMP/2026 OF MARCH 27, 2026 (INITIATED UNDER EMERGENCY PROCEDURE) CONCERNING THE REHABILITATION WORK ON A BLOCK OF 2 CLASSROOMS AT THE LONGO PUBLIC SCHOOL IN THE COMMUNE OF ESSE, MEFOU AND AFAMBA DEPARTMENT, CENTRAL REGION.

### **1- PURPOSE OF THE REQUEST FOR QUOTATION**

In order to progressively improve education in our schools, the Mayor of the Commune of Esse is initiating, under emergency procedure, the rehabilitation work on a block of 2 classrooms at the LONGO public school, the technical specifications of which are detailed in this Quotation Document.

### **2- SCOPE OF WORK**

The work includes:

- Lot 100 - Preliminary work;
- Lot 200 - Earthworks;
- Lot 300 - Foundations;
- Lot 400 - Masonry and walls;
- Lot 500 - Framing and roofing;
- Lot 600 - Wood, aluminum, and metal joinery;
- Lot 700 - Electrical work;
- Lot 800 - Painting.

**Note: Information on the work to be carried out is detailed in the Unit Price Schedule, the Bill of Quantities and Cost Estimate, and the Special Technical Specifications.**

### **3. PARTICIPATION AND ORIGIN:**

Participation in this Request for Quotation is open to all companies or groups of companies incorporated under Cameroonian law specializing in building construction and not subject to a bidding suspension by the Ministry of Public Contracts.

### **4. FUNDING:**

The works covered by this Request for Quotation are financed by the Public Investment Budget (PIB) of the Ministry of Basic Education (MINEDUB); Fiscal Year 2026.

### **5. SUBMISSION METHOD:**

The submission method for this Request for Quotation is offline.

### **6- CONSULTATION OF THE QUOTATION REQUEST FILE**

The Quotation Request file may be consulted during business hours at the Esse Municipality, at the Internal Public Procurement Administrative Management Unit, as soon as this Quotation Request Notice is published.

### **7 - ACQUISITION OF THE QUOTATION REQUEST FILE**

The file may be obtained from the Esse Municipality, from the Head of Service of the Internal Public Procurement Administrative Management Unit, as soon as this notice is published, upon payment of a non-refundable fee of twenty-five thousand (25,000) CFA francs, payable to the Esse Municipal Revenue Office.

### **8 - ESTIMATED COST**

The estimated cost of the operation proposed by the Contracting Authority is 7,000,000 (seven million) CFA francs.

### **9 - BID SECURITY**

Each bidder must include with their administrative documents a bid security issued by a first-class bank or an insurance company approved by the Ministry of Finance (a list of which is included in document 12 of the bidding

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documents), a certified check or bank draft specifying the amount of 1.5% of the estimated contract cost, including all taxes, i.e., 105,000 (One Hundred Five Thousand) FCFA. This security will be issued in accordance with the provisions of Circular Letter No. 000019/LC/MINMAP of June 5, 2024.

The bid security is subject to the formality of stamping; failure to comply will result in rejection. The Deposit and Consignment Office will issue and forward the deposit receipt to the financial institution upon receipt of the complete set of documents.

The provisional guarantee will be automatically released no later than 15 days after the expiry of the validity period of the bids for unsuccessful bidders.

#### 10- SUBMISSION OF BIDS

Each bid, written in French or English, must be submitted in seven (7) copies, including one (1) original and six (6) copies marked as such, to the Internal Administrative Management Structure for Public Procurement of the municipality of Esse no later than **11:00 AM local time on April 27, 2026**, and bear the following inscription:

**NOTICE OF QUOTATION No. 002/DC/COM-ESSE/SG/SIGAMP/2026 OF MARCH 27, 2026 (LAUNCHED UNDER EMERGENCY PROCEDURE) RELATING TO THE REHABILITATION WORK ON A BLOCK OF 2 CLASSROOMS AT THE LONGO PUBLIC SCHOOL, IN THE MUNICIPALITY OF ESSE, DEPARTMENT OF MEFOU AND AFAMBA, CENTRAL REGION.**

**FUNDING: MINEDUB, 2026 FISCAL YEAR**

**"To be opened only during the vote counting session"**

#### 11- OPENING OF BIDS

The bids will be opened in a single session at the Esse Municipality on **April 27, 2026, at 12:00 PM**, by the Esse Municipality's Internal Procurement Committee, in the presence of the bidders or their duly authorized representatives who have a thorough understanding of the bid for which they are responsible.

#### 12- ADMISSIBILITY OF BIDS

Each bidder must include with their administrative documents a bid bond issued by a first-class bank or a financial institution approved by the Ministry of Finance, a list of which is attached in Document No. 12 of the Tender Documents. This bond is valid for thirty (30) days beyond the bid validity period. Under penalty of rejection, all other administrative documents must be submitted in original form or as certified copies issued by the issuing department or an administrative authority (Prefect, Sub-Prefect, etc.), in accordance with the provisions of the Specific Regulations for Invitations to Tender. They must be dated no more than three (3) months prior to the bid submission deadline or have been issued after the date of signature of the Invitation to Tender. Any bid that does not comply with the requirements of this Invitation to Tender will be declared inadmissible. In particular, the absence of a bid bond issued by a first-class bank or a financial institution approved by the Ministry of Finance, as well as failure to comply with the templates for the documents in the Tender Dossier, will result in the rejection of the bid.

- 1) A dated, stamped (Tax and Municipal) and signed declaration of intent to submit a bid (using the attached template) dated less than three (3) months prior to the bid submission deadline;
- 2) A certificate of good standing issued by the Court of First Instance dated less than three (3) months prior to the bid submission deadline;
- 3) A bank statement for the bidder dated less than three (3) months prior to the deadline, issued by a first-class bank approved by the Ministry of Finance of Cameroon;
- 4) A non-refundable receipt for the purchase of the Tender Documents in the amount of **25,000 (Twenty-five thousand) CFA francs**;
- 5) The bid bond (according to attached model document No. 10) of the corresponding amount is **105,000 (One hundred and five thousand) FCFA**, with a validity period of one hundred and twenty (120) days, established by a first-class bank (article 90.4 CMP);
- 6) A receipt from the Deposit and Consignment Office (CDEC);

- 7) A certificate of non-exclusion from Public Procurement issued by the ARMP and dated less than three (3) months prior;
- 8) A certificate issued by the National Social Security Fund (APS) confirming that the bidder has fulfilled its obligations to said fund;
- 9) A certified copy of the valid trade register;
- 10) The stamped site plan (tax stamp);
- 11) The stamped registration certificate (tax stamp);
- 12) The Tax Compliance Certificate issued by the Tax Administration;
- 13) The categorization certificate;
- 14) A site visit certificate signed by the Contracting Authority or a sworn statement by the candidate;
- 15) Joint-venture agreement signed by a notary. In the case of a joint-venture, each member must submit a complete administrative file, with documents Nos. 3, 4, and 5 being submitted only by the joint venture's representative.

### **13- EVALUATION CRITERIA**

#### **13.1. disqualifying criteria.**

These include:

- Absence or non-compliance of the stamped bid security at the time of bid opening;
- Failure to submit, within 48 hours of the bid opening, any document from the administrative file deemed non-compliant or missing at the time of bid opening (except for the bid security);
- False statements, fraudulent maneuvers, or falsified documents;
- Failure to achieve a minimum score of 70% or higher for the evaluation of essential criteria;
- Absence of a sworn statement attesting to the absence of abandoned construction sites during the last three years;
- Absence of a quantified unit price in the Financial Offer;
- Absence of an element of the Financial Offer (the tender documents, unit price schedules, bills of quantities);
- Absence of a dated and signed integrity charter;
- Absence of a dated and signed declaration of commitment to respect environmental and social clauses;
- Non-acceptance of the contract conditions (absence of the General Terms and Conditions and the Technical Specifications initialed on all pages, dated and signed on the last page);
- Absence of the categorization certificate.

#### **13.2. Essential Criteria**

The evaluation of technical bids will be conducted using a binary scoring system (Yes/No) based on the essential points below and in accordance with the RFP (Reference Framework for Bids):

- The presentation of the bid;
- The site visit report;
- The bidder's references;
- Financial capacity;
- Staff qualifications and experience;
- Logistical resources;
- Methodology;
- The execution timeframe.

### **14. EXECUTION TIMEFRAME**

The maximum execution timeframe stipulated by the Contracting Authority for the completion of these works is ninety (90) calendar days.

### **15- LOTTING**

The aforementioned construction work is the subject of a separate lot from the rehabilitation work for a block of two classrooms at the Longo public school, in the Commune of Esse, Mefou and Afamba Department, Central Region.

### **16- CONTRACT AWARD**

The Contracting Authority will award the contract to the bidder whose offer has been found to be substantially compliant with the Tender Documents and who possesses the technical and financial capacity required to perform the contract satisfactorily, and whose offer has been evaluated as the lowest bid.

**17- DURATION AND VALIDITY OF BIDS.**

Bidders remain bound by their bids for ninety (90) days from the deadline set for the submission of bids.

**18- ADDITIONAL INFORMATION.**

Additional information can be obtained during business hours at the Commune of Esse at SIGAMP.

**NOTE : ANY PROVEN CASE OF ATTEMPTED CORRUPTION OR MALPRACTICE MUST BE REPORTED IN WRITING AND BY TELEPHONE TO THE MINISTER DELEGATE TO THE PRESIDENCY OF THE REPUBLIC IN CHARGE OF PUBLIC PROCUREMENT, WITH COPIES TO THE PRESIDENT OF THE NATIONAL ANTI-CORRUPTION COMMISSION (CONAC), AT THE FOLLOWING TOLL-FREE NUMBERS : 673 20 57 25 / 699 37 07 48 OR BY CONTACTING CONAC AT THE TOLL-FREE NUMBER : 1517.**

**Ampliations :**

- PREFET/MAF;
- DDMINEPAT/MAF;
- CHEF SERVICE DU PATRIMOINE/ MAF;
- DDMINE DUB/MAF;
- DDMAP/MAF;
- ARMP ; ✓
- PRESIDENT CIP/ESSE ;
- SIGAMP/ESSE ;
- AFFICHAGE / CHRONO.



ESSE, on **27 MARS 2026**  
THE MAYOR OF ESSE COUNCIL  
(Contracting Authority)

*Alongo Belme Martin*  
Ingénieur Informaticien  
Comptable-Matières